

**JOB TITLE:** Plumbing Apprentice Adjunct Instructor  
**DIVISION:** Agriculture Trade & Industry  
**REPORTS TO:** Executive Dean of Agriculture, Industry & Trade  
**CLASSIFICATION:** Salaried  
**POSTING DATE:** November 7, 2017

**INTERNAL/EXTERNAL POSTING**

**Position Summary:**

Southwest Tech is seeking a qualified Adjunct Instructor to teach the Plumbing Application course to students enrolled in the Plumbing Apprentice program. This position is for the 2018 Spring semester for 46-hours of instruction, reference the schedule below for specific dates and times.

**Essential Duties and Responsibilities:**

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Teach to a variety of real-life applications with academic and hands-on experience in performing plumbing service and repair tasks with an emphasis based on the safe and responsible use of tools and equipment. Topics include: clogged drains, garbage disposers, water treatment equipment, water closets, urinals, flush valves, cold weather plumbing problems, water systems, pumps and faucets.
- Demonstrate promptness and preparedness for classroom, lab, and instruction
- Demonstrates current knowledge, skills, and attitudes
- Incorporate the use of technology into the teaching learning process
- Provide applications-based learning activities that accommodate a variety of learning styles
- Contribute to the College's initiatives regarding the assessment of student academic Achievement
- Maintain strict confidentiality of student information – Family Educational Rights Privacy Act (FERPA)
- Model core abilities as outlined by the College
- Continuously evaluate student progress providing formative and summative assessment through formal and informal means
- Follow agency policy, procedures, and protocol in all activities

**Knowledge, Skills, and Abilities:** To perform this job successfully, an individual must be able to perform each essential duty.

- Bachelor's degree or equivalent (7 years occupational experience) PLUS 2 years verifiable related work experience OR Associate degree or equivalent (3.5 years or 7,000 hours of occupational experience) PLUS 5 years of verifiable related work experience
- Licensed Journeyman required, Master Plumber preferred
- Current on plumbing codes and best practices
- Various plumbing knowledge and skills in the areas of drains, garbage disposers, water treatment equipment, water closets, urinals, flush valves, water systems, pumps and faucets.
- Excellent communicator, including good listening skills
- Excellent organizational skills
- Neat in work and appearance

**Dates/Times:**

Spring Semester 2018 - Tuesday from 3:30 PM – 8:00 PM on the following dates:

- January 9 & 23
- February 6 & 20
- March 6 & 20
- April 3 & 17
- May 1

\*An additional 5.5 hours to be scheduled depending upon instructors schedule

**Course Salary: BS Range:** BS Range: \$1,972-\$2,402 or MS range: \$2,157-\$2,628  
(Based on a 9.97% semester load)

**Application:**

- Internal and External applicants complete and submit the online employment application at <https://www.swtc.edu/about/job-opportunities>. For questions regarding the application process please contact Human Resources at [humanresources@swtc.edu](mailto:humanresources@swtc.edu) or 608.822.2314.

**Closing Date for Applications: November 28, 2017**

**Starting Date:** January 9, 2018

**Selection Process:** The Selection Committee will screen all applicants and select a limited number of candidates for interviews. All applicants will be informed when the position is filled. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer will be subject to completion of a criminal background check and pre-employment drug screening.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore, WI 53809.